

**Minutes of the the meeting of**  
**Riccall Parish Council**  
**on 16<sup>TH</sup> November 2015**  
**from 7.30 p.m.**  
**at the Regen Centre**

Attending: Attending: Cllr Keen (Chairman) Cllrs: Adamson, Dawson, Kilmartin, Nuttall, Owens, Rimmer, Sharp, Somers-Joce, Whitwood and Wilkinson.  
District Councillor Reynolds  
Clerk & RFO Mrs Sandra Botham

**1 Apologies and declarations of interest**

There were no apologies for absence but Cllr Adamson noted that he would have to leave the meeting early and the Chairman welcomed Cllr Owens back following illness.

There were no declarations of interest in items on the agenda

**2 Minutes of the meeting of Riccall Parish Council held on 19<sup>th</sup> October 2015 (circulated)**

The minutes were accepted as a true record and adopted.

**3 Report on progress and updates since the last meeting**

District Cllr Reynolds gave an update that the Selby DC Community Infrastructure Levy will be implemented in January 2016. He had no up-date about the development at the garage site. On behalf of County Cllr Casling he noted that a plan of proposals for removal of the traffic lights on the crossroads has been received from Peter Horne of NYCC Highways and a copy of the plan will be forwarded when it is available. Cllr Reynolds will inform NYCC that the Parish Council wish to be consulted on this proposal.

An email from County Cllr Casling had been circulated to members regarding funding available via her locality budget.

The Clerk gave an update from North Yorkshire Police who had noted that there was no crime to report except poaching in the area and that they have been including the park on their rounds but have seen nothing relating to the recent vandalism. He also noted a colleague will be working on traffic related issues and that an initiative called Lock Up and Light Up will be running soon and if possible they will attend the Dickensian Fair to promote that and meet residents.

The Clerk gave an update on action taken and developments since the last meeting:

- Grit bins have been topped up and existing grit broken up
- A broken gate post on PROW Station Road to Main Street and overgrown footpath King Rudding Lane have been reported to NYCC
- The updated Bank Mandate has been placed at the Yorkshire Bank and Cllrs Nuttall, Rimmer and Whitwood asked to pop in and sign- Cllr Rimmer completed – thanks to Cllr Sharp for taking in documentation
- The Annual Tree Inspection has taken place with all trees in acceptable condition no work currently being necessary
- Archive room – the landlord sent details showing we are responsible for maintaining the room in a tenable state. – however other tenants have confirmed work has been on-going for months with similar problems of unfinished work
- A response was sent to a resident re Station Rise maintenance issues on 10/11/15
- Quotes are being sought for village green fencing
- The Clerk will be attending meeting at Selby DC on Weds re Council Tax Base for 2016/2017 prior to our Budget meeting
- A resident wrote in to see if we could support an application for funding from CEF- details have been passed on for him to contact Chris Haley- Norris for advice
- Emma Whittles has forwarded the final report for the Housing Needs Survey- if anyone would like a copy please see Clerk- a feature and link are to go on website
- The CEF on-line transport questionnaire was circulated to Cllrs
- Cllrs were thanked for delivering The Beacon with Cllrs Keen and Wilkinson taking extra routes

#### **4 Matters from Public Participation**

Residents have noted that the fencing on Saunters Way has still not been repaired. Cllr Reynolds will chase this up with Selby DC.

Residents have complained about surface water run-off causing a large puddle on Carr Lane. Cllr Reynolds will follow this up.

#### **5 Correspondence**

##### **5a) General correspondence - requiring decisions:**

**NYCC consultation on the Local Transport Plan- draft plan – consultation period 2-30 Nov.** It was noted that resident's concerns regarding noise from the A19 will be included in the response.

**5b) General correspondence - for information:**

Response from SDC regarding parking issues relating to the redevelopment of the garage site. It was noted that the Executive Committee will be given a chance to reconsider their previous decision on parking and that the garage site development will include 2 parking spaces per dwelling.

**5c) Late correspondence – to note only.**

- NYCC has notified us of changes to the payment for Urban Highway cutting – this will be taken to the Budget meeting.
- The annual Rough Sleepers survey will take place on 18<sup>th</sup> November.
- The Regen Centre has advised of increases in the office rent and room hire fees.
- An annual contract for pest control at the park has been set up.
- We have been consulted on the NYCC Minerals and Waste joint plan- the response deadline is 15 Jan 2016. Cllr Wilkinson will assess this.
- A resident has sent in comments regarding the VAS. *The Clerk will respond.*
- Superfast fibre broadband has arrived in Riccall on Kelfield road as part of Phase 2 of the project.
- Gary Lumb notified us of an objection to the proposals to place double yellow lines proposal outside park. A report will be submitted to the Executive Members, the next meeting being 8 January 2016.
- A resident emailed to offer to be a volunteer for Snow Patrol
- A resident emailed regarding traffic issues. A copy of the email will be forwarded to the police.
- CIL training will be available on 14 and 28 January for Parish Councils- *please contact the Clerk if you wish to attend.*

**6 Accounts for November 2015**

Payments for November 2015 were approved.

***Total Expenditure £9648.60***

The Clerk gave an update on the budget position and a bank reconciliation noting that outstanding cheques had not been cleared as the bank statement had not arrived as yet.

*A short break was taken at 8.10p.m. to sign the cheques.*

*The Chairman requested that Item 10 be brought forward as the guest had arrived.*

**10 Introduction of new Head Teacher at Riccall Primary School**

Mr Styles gave a short presentation which was followed by questions from members. In relation to further residential development in the village, Mr Styles confirmed that there

is currently capacity in school for additional pupils and two extra classrooms available. Issues about parking were raised for school pick-up and drop-off times and Mr Styles explained that pupils are currently involved with a road safety campaign. Another poster competition for pupils was discussed and it was agreed that better communication about school events for residents could be made with links on the school and PC websites. The school newsletter will be forwarded to the PC and copies of the Beacon will be delivered to school. Members were keen to offer their support to the school.

*The Chairman thanked Mr Styles for his visit and he left the meeting at 8.45p.m. Cllr Adamson also left the meeting as arranged. Cllr Whitwood left the room for 2 minutes then returned.*

## **7 Planning**

### **7a) Selby DC has refused planning permission for the following application:**

2015/0911/TPO Proposed felling of 1 no sycamore Tree covered by TPO 5/1980 at The Old Maple lodge, Garden house, Manor Garth, Riccall.

It was noted that the tree had already been taken down.

### **7b) The following planning applications were considered:**

**2015/1120/FUL** Installation of solar photovoltaic modules for electricity generation at Riccall poultry Farm, 3 King Rudding Lane, Riccall. (Cllr Sharp)

*No objections.*

**2015/1091/FUL** Proposed demolition of existing garage and erection of a detached dwelling and two supporting garages for the existing and proposed dwellings in the conservation area at Elston House, 25 Main Street, Riccall. (Cllrs Rimmer and Wilkinson)

Concerns relating to safety were raised about the proximity of the new access to the existing property to the yellow box road markings for the bus stop and also the height of the hedge which obstructs visibility.

For these reasons it was agreed to **Object** to the application as submitted.

### **7c) Other planning matters -a late application was considered by members**

**2015/1253/TPO** proposed works to reduce crown by 30% and crown thinning to Oak tree (T1) works to reduce and thin by 30% and lift crown to 2.5m to oak (T2) works to raise the crown to approx. 2.0metres above ground level and reduce crown by 30% and lifting crown to approximately 2 metres from ground to sycamore (T4) covered by TPO 21/2003 at Oakmead, Kelfield Road, Riccall.

*No objections.*

## **8 Reports and Consultation**

Any members or the Clerk may report back from relevant training courses or meetings at this point.

Cllrs Keen and Wilkinson had attended the Remembrance Day Service and laid the wreaths' on behalf of the Parish Council, they noted that the service was well attended.

Cllr Keen reported back from the PRG meeting noting that between 11p.m. and 9 a.m. there is no longer an out of hours doctor in Selby and that there is an on-line petition for patients to complete. Also a new on-line support service is now in place via the AVS, it is the Selby District Social Prescribing Service

## **9 Recreational / H&S update**

The Clerk will report on any matters that relate to play equipment or sports field maintenance:

- The Annual RoSPA Inspection Report has been submitted but has had to be returned for amendments.
- The pest control service has been clearing the play area of moles and has been given an annual contract on the same terms as previously. Steve Golton reported that he is doing a good job with all existing mole hills flattened and no new ones appearing
- The junior play area gate has been fitted with a new spring but damage has now been carried out on the gate post and needs repairing. A quote for welding the post of £67.50 plus vat was accepted.
- A quote for repair of the aerial wire has been received and is being assessed.
- Cllrs Dawson and Nuttall offered to remove the side nets of the sports wall.

## **11 Car parking area for Riccall Park**

Cllr Wilkinson gave an update on a parking option for the park. Cllrs Keen and Wilkinson had had an on-site meeting with District Cllr Reynolds to discuss plans and it was agreed that they will report back when they have further information. The Riccall Land Charities will be consulted and County Councillor Casling will be approached regarding funding.

## **12 Archive Documents**

Cllr Adamson had offered to assess the documents previously kept in the bank safety deposit box and the Clerk will help.

**13 Minor items and items for the next agenda**

None.

**14 Staff Matters**

None.

*The Chairman thanked those present and closed the meeting at 9.25p.m.*